

Meeting Name: **MN Masters LMSC Board Meeting**

Date/Time of meeting: **January 22, 2019 6:30 PM**

Location: **Ridgedale Library, Minnetonka, MN**

Chair: Tom Moore

Minutes Recorded by: Hannah Cohen

Motions Passed:

- 1) The board approved the November 2018 meeting minutes.
- 2) Executive board recommended that the full board approve the 2019 budget. The full board approved the 2019 budget.
- 3) The board approved sending event postcards this year.
- 4) The board approved a process for volunteers to pay for food for meets and events using a Visa gift card.
- 5) The board approved a list of positions/roles (listed below) that automatically receive a vote on the board, which can be used for email voting.

Number of Attendees: 11

Executive Committee members present: Tom Moore, Randy Ness, Randy Schlichting, Julie Sabo, Hannah Cohen, David Bergquist, Beth Nymeyer

Executive Committee members on conference call:

Board Members Present: Mark Kaplan, Jeremy Busch, Marc Anderson, Carrie Stolar

Board Members on conference call:

Other Members:

Minutes:

The meeting was called to order at 6:48 PM.

- The November meeting minutes were approved as amended.
- Executive board voted to recommended that the full board approve the 2019 budget. The full board approved the 2019 budget.
- The board discussed the annual postcard with events. The board approved sending postcards this year.
- There were no 1099-MISC forms this year (would usually need to be sent this month).
- **Nort'landers Request for Rule Interpretation:** The board discussed an official rule interpretation (rule #104.5.6) that came in from Nort'landers Club-the rule they referenced only applies to National meets. Dave B. will talk to Jim from the Nort'landers about what they want for club results and state relay records and Tom will reply to their letter.

- Process for Paying for Food:** The board discussed the process for paying for food at swim meets. Visa gift card costs \$6 per card. Tom drafted a process (below) for managing visa gift cards for volunteers to purchase food for meets or other events (e.g., the annual event). The process was approved by the board. Dave B. will give the visa gift card to Shannon for the next meet.

Process for Managing Visa Gift Cards for Volunteers to Purchase Food for Events			
1. MN Masters purchases Visa Gift Card(s) in sufficient amounts.			
2. Prior to a meet or event, one or more of the cards may be assigned to each volunteer who will buy food and/or coffee for that event.			
3. After the event, the volunteer will turn in an Expense Report, including receipts, to the Treasurer showing all of the charges for the event. At the discretion of the Treasurer, the Treasurer may ask the volunteer to return the Visa Gift Card with remaining balance (or the Treasurer may allow the volunteer to hold on to the card for next event).			

- Voting Positions:** The board discussed the of list of committee chairs and designated roles to determine which roles should have an automatic board vote, which can be used for email voting. The board approved that the following roles will get a vote:

MN Masters Swimming Board of Directors			
	Category	Voting Positions	Person Currently Filling Position
1	Exec Board	Chair	Tom Moore
2	Exec Board	Vice-Chair	David Bergquist
3	Exec Board	Treasurer	Julie Sabo
4	Exec Board	Secretary	Hannah Cohen
5	Exec Board	Registrar	Randal Ness
6	Exec Board	At-Large	Randy Schlichting
7	Exec Board	At-Large	Beth Nymeyer
8	Foundations	Governance & Legal	Landon Ascherman
9	Foundations	Audit	Jeremy Busch
10	Foundations	IT Infrastructure	David Bergquist
11	Member Engagement	Coach Services + Club & WG Development	Carrie Stolar
12	Member Engagement	Fitness & Social Events	Beth Nymeyer
13	Member Engagement	Adult-Learn-To-Swim	Amy Mead & Carrie Stolar
14	Member Engagement	Hall of Fame	Marc Anderson
15	Competition Events	Pool Meets	Randy Schlichting
16	Competition Events	Open Water Events	Hannah Cohen
17	Competition Events	Records Tracking	Marc Anderson
18	USMS Roles	Pool Meet Sanctions	David Bergquist
19	USMS Roles	Open Water Sanctions	David Bergquist
20	USMS Roles	Top 10 Recorder	David Bergquist

21	Club Rep	Edina	Mark Kaplan
22	Club Rep	Foxjets	Sue Mohn

- **Records/Hall of Fame** (Marc A): Records are up to date. Hall of Fame – class of 2018 stories and pictures sent to David B. to go on website. Tripp Hendrick is joining the Hall of Fame Committee. Tom Moore stepped down from Hall of Fame Committee. The 65+ers relay coordination group has expanded to include swimmers 55 to 64 and has adopted the name “Relaykers.”
- Dave B took care of short course meter times.
- **Registration Metrics:** Randy N discussed the registration metrics. There are 885 registrations to date. Randy participated in the peer-to-peer registrar call earlier this month.
- **ALTS:** Amy and Carrie are moving forward with ALTS at St. Catherine’s or Philips Aquatic Center (location TBD). Training tentatively on March 10, with a location TBD. The ALTS committee is thinking about getting a grant to get the waiver translated into Somali.
- **National Committees:** Sandra Frimerman-Bergquist was selected for the USMS Long Distance Committee. Beth Nymeyer is on the National Recognition and Awards Committee.

Action Items

- Hannah will print Conflict of Interest Forms to bring to next meeting.
- Dave B. to talk to Jim from the Nort’landers regarding rule interpretation and Tom to respond to letter.

Meeting was adjourned around 8:10 pm. Next meeting is February 26 at 6:30 pm at Ridgedale Library (Minnetonka, MN).